



## **GBSLEP Joint Scrutiny Committee – Draft Terms of Reference**

### **1. Governance**

The Joint Scrutiny Committee will act as a Joint Committee under ss 101, 102 Local Government Act 1972 and s 21 Local Government Act 2000 (as amended).

#### **1.2 Access to Meetings**

Normal rules apply as to public access i.e. as a Joint Committee the public has access except for exempt business.

#### **1.3 Approvals Process**

It is assumed that Full Council authority at each constituent authority has been obtained to mandate and as necessary delegate functions to the Joint Scrutiny Committee.

#### **1.4 Host Authority**

1.4.1 The Joint Scrutiny Committee will be hosted under local government arrangements by Solihull Metropolitan Borough Council and the Chief Executive of Solihull Metropolitan Borough Council shall be Secretary to the Joint Scrutiny Committee.

1.4.2 Solihull Metropolitan Borough Standing Orders will apply to the Joint Scrutiny Committee (save for section 5 below).

1.4.3 The Host Authority will also provide s151 and Monitoring Officer roles to the Joint Scrutiny Committee.

### **2. Objects of Joint Scrutiny Committee**

2.1 To review or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are the responsibility of the Supervisory Board which are as follows:

- To provide effective decision making and clear political accountability for management of the Single Local Growth Fund and other significant funding streams that cover the full GBS LEP geography as agreed with the LEP Board;
- To empower the GBSLEP Board;
- To oversee and review the activities of the GBSLEP Board;
- To co-ordinate and liaise with GBS Local Transport Board; and
- To consider any further measures necessary to strengthen the GBSLEP Board.

- 2.2 To make reports or recommendations to the Supervisory Board with respect to the discharge of any functions which are the responsibility of the Supervisory Board.

### **3. Membership**

- 3.1 24 Members in total comprising (based on population):-
  - 3.1.1 Provide for eight members from BCC, four from SMBC and one each from the seven districts – appointments will be made by the councils concerned although BCC and SMBC will be caught by the 1989 Act's requirements to allocate seats in accordance with political balance
  - 3.1.2 Requirement for the committee to co-opt three additional members from S Staffs districts and two additional members from N Worcs districts, in order to provide political balance across the district members from S Staffs and N Worcs respectively. The maximum number of additional members co-opted from any district council is to be one.
  - 3.1.3 Power for the committee to co-opt other members as it sees fit [this can include further councillors but also covers ability to co-opt members from the private sector etc.]

### **4. Voting**

- 4.1 One member one vote for local authority members. Councillors appointed under (3.1.1) or co-opted under (3.1.2) will be voting members
- 4.2 No ability to vote for non-local authority members or Members co-opted under (3.1.3).
- 4.3 Conflicts of Interest will be dealt with in accordance with the Members Code of Conduct of the Host authority.

### **5 Quorum**

- 5.1 Eleven members present (four from Birmingham City Council, two from Solihull MBC, three from South Staffordshire Districts and two from North Worcestershire Districts).

### **6 Meetings**

- 6.1 The Chair of the Meeting will be elected at the first meeting of the Committee at the start of each municipal year. A Vice Chair shall also be elected at the same meeting.
- 6.2 Meetings are to take place when there is a valid call-in of a decision and also when the Committee considers it expedient to have an overview of the overall expressed purpose and intended outcomes of the GBSLEP. In the event of an Annual Conference of the GBSLEP part of that event (subject to the necessary processes being followed) may incorporate a meeting of the Committee.